

# Hire rates

#### Hiring St Peter's Rooms for a meeting, party or one-off event

From 1 January 2023, the cost of hiring the Parish Room or the Old School Room is £16.00 per hour. Use of the fully-fitted Parish Room kitchen attracts an additional charge of £13.00 per hiring: use of crockery only, £6.00 per hiring.

#### **Deposits**

A single event hire requires a £20.00 per room booking deposit, payable as a cheque made out to "St. Peter's Wolvercote" to secure a booking.

Hirers using either room are required to lodge a second deposit cheque for £50.00 prior to an event as surety against damage, breakages or extra cleaning.

If not required, cheques will be returned.

## **Cancellations policy**

Deposits are returned in full if a cancellation is made more than two weeks in advance of the hire date.

Deposits are forfeit if events are cancelled less than two weeks in advance. In addition, 50% of the full hire fee may be chargeable.

## **Daily hire rates**

Contact the Booking Secretary (see below) to discuss your planned event and for a quotation.

## **Terms and Conditions**

Hirers are required to comply with the Lettings Policy and Terms of Hire a copy of which may be found on St Peter's Wolvercote website (<u>www.stpeterswolvercote.org</u>) or by clicking <u>here</u>.

For further enquiries or to make a booking, contact the Parish Administrator, tel: 01865 452164 or email: officeatstpeters@gmail.com.

Rates subject to annual revision. Last updated December 2022